

**STINSON MEMORIAL PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

**Date: October 28, 2024**

**Time: 5:00 PM**

**Location: Stinson Memorial Public Library Auditorium**

The meeting was called to order at 5:09 p.m. by Don Burnett

**Present:** Don Burnett, Dee Blakley, Shirley Harris, John Hughey, Misty Yates, and Marilyn Keller.      **Absent:** Janet Hunter      **Also Present:** Sarah Watkins

**Visitors:** None

September minutes approved with correction with a motion by Blakley seconded by Keller. **Passed.**

September Treasurer's report approved with a motion Blakley and seconded by Harris. **Passed.**

September 2024 bills approved with motion by Hughey and seconded by Keller. **Passed.**

Sarah presented the 5<sup>th</sup> tax levy of the year. Motion to approve made by Keller and seconded by Blakley. **Passed.**

Annual Financial Report entered. Motion to approve made by Blakley and seconded by Harris. **Passed.**

Sarah presented boiler repair estimates form Josh's Heating & Cooling. Motion made to accept bid made by Hughey and second by Keller. **Passed.**

Estimate for mold testing presented. Motion to accept bid made by Blakley and seconded by Harris. **Passed.**

Changes need to be made to signers an AJNB Safe Deposit Box. Sarah proposed signers as Don Burnett, Sarah Watkins, Misty Yates and John Hughey. Motion made by Harris and seconded by Keller. **Passed.**

AJNB CDs will need to be renewed in December. A motion was made to reinvest principal and interested into 4 new CDs with a 9 month term by Hughey and seconded by Harris. **Passed.**

Sarah requested to meet with a salary committee, John Hughey and Shirley Harris, in November, they will set a date. Evaluation postponed.

Sarah reviewed Per-Capita chapter 5 – 13 report standards.

Sarah presented the Library Report including circulation statistics report, Children's, Circulation, and Outreach Coordinator's reports. She also reported on grants, facilities, training and projects.

Marilyn gave a Friends Report.

Closed Session: entered at 5:57 p.m. with a motion by Harris and a second from Keller. **Passed.**

Exit closed session at 5:59 with a motion by Blakley and second by Harris. **Passed.**

Motion made to approve Beth's maternity leave plan made by Hughey and seconded by Harris. **Passed.**

Motion to adjourn at 6:03 p.m. was made by Hughey and seconded by Harris. **Passed.**

\_\_\_\_\_  
Don Burnett, President

\_\_\_\_\_  
Misty Yates, Secretary

Date \_\_\_\_\_