

**STINSON MEMORIAL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Date: November 27, 2023

Time: 5:00 PM

Location: Stinson Memorial Public Library Auditorium

The meeting was called to order at 5:04 p.m. by Don Burnett.

Members Present: Don Burnett, Jan Hunter, Marilyn Keller, Shirley Harris, John Hughey, and Misty Yates. Absent were: Dee Blakely

Also present: Sarah Watkins

October minutes approved with correction date and typo a motion by J. Hunter and second by M. Keller. **Passed.**

Treasurer's report approved with a motion by S. Hunter and second by S. Harris. **Passed.**

October bills approved with a motion by M. Keller and second by S. Harris. **Passed.**

2024 meeting dates were presented and approved with a motion by J. Hunter and second by M. Keller. **Passed**

2024 holidays and closures were presented and approved motion by S. Harris and J. Hunter. **Passed.**

Sarah presented window proposal pricing for downstairs windows and two upstairs windows. \$24,181.74 or \$32,586.18 for five upstairs and five downstairs windows. Sarah will contact architects. **Tabled.**

IHLS member's day on Feb 8. Sarah asked to have staff attend and closed the Library. Approved with a motion by J. Hughey and seconded by S. Harris. **Passed.**

Sarah gave a library report including social media engagement, circulation statistics, programs, outreach, grants, facilities, training and projects.

Marilyn presented a Friends of the Library Report stating they have 43 annual members and 87 lifetime members. They are working on amending their by-laws.

Motion to go into closed session at 5:35 made by J. Hughey and seconded by M. Keller. **Passed.**

Motion made to exit closed session at 5:43 made by S. Harris seconded by M. Keller.

Motion made by J. Hughey seconded by M. Keller to approve 2024 Staff Salaries as presented. **Passed.**

Motion made by S. Harris and seconded by J. Hunter to approve staff bonuses and luncheon as presented. **Passed.**

Motion made by S/ Harris and seconded by J. Hunter to hire Derek Anderson as Circulation Assistant. **Passed.**

Motion made by J. Hunter and seconded by M. Keller to accept Erin Stambulski resignation. **Passed.**

Communication between the Board and Directors included Parrish and Lambdin Accounting raising prices and Sarah attending a Legislative luncheon held by Illinois Library Association.

Motion to adjourn at 5:52 made by J. Hunter and seconded by M. Keller. **Passed.**

Don Burnett, President

Misty Yates, Secretary

Date _____