

**STINSON MEMORIAL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

Date: May 22, 2023

Time: 5:00 PM

Location: Stinson Memorial Public Library Auditorium

The meeting was called to order at 5:12 p.m. by Don Burnett.

Members Present: Don Burnett, John Hughey, Marilyn Keller, Misty Yates, Shirley Harris, and Dee Blakely. Absent were: Jan Hunter
Also present, Sarah Watkins, Library Director

RECOGNITION OF VISITORS: none

MOTION MADE BY KELLER SECONDED BY HUGHEY to approve the May 22, 2023 minutes. **Motion passed.**

MOTION MADE BY BLAKELY, SECONDED BY KELLER to approve the April Treasurer's Report. **Motion passed.**

MOTION MADE BY HUGHEY, SECONDED BY BLAKELY to approve April 2023 bills. **Motion passed.**

The following items from the agenda were presented:

1. **MOTION MADE BY BLAKELY, SECONDED BY HUGHEY** to form Decennial Committee, required by state law, to complete an Efficiencies report to submit to the county clerk. **Motion Passed.** First meeting to take place after May Board of Trustees meeting. The committee includes SMPLD Board of Trustees, Executive Director and two residents in the library district.
2. **MOTION MADE BY BLAKELY, SECONDED BY HUGHEY** to keep the FY24 Non-Resident Fee at \$75 per household. **Motion Passed.**
3. Sarah reported that the Live and Learn Grant was awarded.
4. The Board Discussed assisting Shawnee High School Library automate their library system.

5. Sarah proposed closing on May 30, 2023 from 10 a.m. to 3 p.m. for a staff in-service day. **MOTION MADE BY KELLER, SECONDED BY HARRIS** to approve training. **Motion Passed.**
6. Directors Report – Sarah presented statistics, reported on programs and outreach, grants, facility updates, training and the memorial ceremony for Lisa Livesay and Kay Schaefer.
7. Friends Report – Marilyn reported \$98,802.51 in friend’s fund which allocates \$2,500 towards the Landmark grant, if awarded. The friends gave \$2,500 towards the library’s summer reading program. The book sale will take place on June 9 – 11.
8. Dee Blakely and Shirley Harris took the Oath of Office for their term on the Library Board.
9. Closed Session: For the purpose of personnel employment, compensation, discipline, performance, resignation, dismissal, and/or pending or potential litigation.
YES
10. **MOTION MADE BY BLAKEY, SECONDED BY KELLER** to enter closed session at 5:49
11. **MOTION MADE BY HARRIS, SECONDED BY KELLER** to leave closed session at 5:51.
12. **MOTION MADE BY HUGHEY, SECONDED BY KELLER** to approve \$600 bonuses to both Beth Sisler and Daniel Droge for their work while Sarah was on maternity leave.
13. Sarah communicated with the board about a library review.
14. **MOTION MADE BY BLAKELY, SECONDED BY HUGHEY** to adjourn at 6:02 p.m.
Motion carried.

Don Burnett, President

Misty Yates, Secretary