STINSON MEMORIAL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Date: October 31, 2022
Time: 5:00 PM
Location: Stinson Memorial Public Library Auditorium

The meeting was called to order at 5:01 p.m. by Don Burnett.
Members Present: Don Burnett, Jan Hunter, Marilyn Keller, Misty Yates, and Dee Blakely. Absent were: Shirley Harris and John Hughey. Also present, Sarah Watkins, Library Director.

RECOGNITION OF VISITORS: none

MOTION MADE BY YATES SECONDED BY HUNTER to approve the September 26, 2022 minutes. Motion carried.

MOTION MADE BY BLAKLEY, SECONDED BY YATES to approve the September 2022 Treasurer’s Report. Motion carried.

MOTION MADE BY HUNTER, SECONDED BY YATES to approve the September 2022 bills. Motion carried.

The following items from the agenda were presented:

1. Clearwave Internet contract was presented with no change for the next year. MOTION MADE BY HUNTER SECONDED BY BLAKLEY to approve. Motion carried.

2. Proposal of services to assist in Live and Learn Grant Preparation was presented MOTION MADE BY BLAKLEY SECONDED BY HUNTER to approve services at a cost of $3,540.00. Motion carried.

3. Library Directors Report – Circulation Statistics, reading challenge results and library card sign up month turnout was given. The auditorium AC was replaced, boiler as serviced and an inspection takes place on November 4. A yearly fire extinguisher inspection completed, 1 unit replaced. Information about a community service volunteer and IHLS online member’s day was given.
4. Friends of the Library Report – It was reported that the online Friend’s auction made $5,653.00. The Colorfest book sale made $1,000.35. The group has a new committee member, Rose Hogan and the next book sale is set for February.

5. Closed Session: For the purpose of personnel employment, compensation, discipline, performance, resignation, dismissal, and/or pending or potential litigation. **MOTION MADE AT 5:33 P.M. BY HUNTER SECONDED BY KELLER** to enter into closed session. **Motion passed.**

6. **MOTION MADE AT 5:39 BY KELLER SECONDED BY HUNTER** to leave closed session. **Motion passed.**

7. **MOTION MADE BY BLAKELY SECONDED BY KELLER** to accept Lana Walls resignation from custodian position.

8. **MOTION MADE BY BLAKELY SECONDED BY YATES** for Sarah Watkins to take November Vacation time.

9. Communication between the Board and Library Director – John passed on compliments from community. Sarah is closing on her house next month.

10. **MOTION MADE BY HUNTER, SECONDED BY KELLER** to adjourn at 5:44 p.m. **Motion carried.**

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Don Burnett, President            Misty Yates, Secretary