

**STINSON MEMORIAL PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

**Date: October 31, 2022**

**Time: 5:00 PM**

**Location: Stinson Memorial Public Library Auditorium**

The meeting was called to order at 5:01 p.m. by Don Burnett.

Members Present: Don Burnett, Jan Hunter, Marilyn Keller, Misty Yates, and Dee Blakely. Absent were: Shirley Harris and John Hughey. Also present, Sarah Watkins, Library Director.

**RECOGNITION OF VISITORS:** none

**MOTION MADE BY YATES SECONDED BY HUNTER** to approve the September 26, 2022 minutes. **Motion carried.**

**MOTION MADE BY BLAKLEY, SECONDED BY YATES** to approve the September 2022 Treasurer's Report. **Motion carried.**

**MOTION MADE BY HUNTER, SECONDED BY YATES** to approve the September 2022 bills. **Motion carried.**

The following items from the agenda were presented:

1. Clearwave Internet contract was presented with no change for the next year.  
**MOTION MADE BY HUNTER SECONDED BY BLAKLEY** to approve. **Motion carried.**
2. Proposal of services to assist in Live and Learn Grant Preparation was presented  
**MOTION MADE BY BLAKLEY SECONDED BY HUNTER** to approve services at a cost of \$3,540.00. **Motion carried.**
3. Library Directors Report – Circulation Statistics, reading challenge results and library card sign up month turnout was given. The auditorium AC was replaced, boiler as serviced and an inspection takes place on November 4. A yearly fire extinguisher inspection completed, 1 unit replaced. Information about a community service volunteer and IHLS online member's day was given.

4. Friends of the Library Report – It was reported that the online Friend’s auction made \$5,653.00. The Colorfest book sale made \$1,000.35. The group has a new committee member, Rose Hogan and the next book sale is set for February.
5. Closed Session: For the purpose of personnel employment, compensation, discipline, performance, resignation, dismissal, and/or pending or potential litigation. **MOTION MADE AT 5:33 P.M. BY HUNTER SECONDED BY KELLER** to enter into closed session. **Motion passed.**
6. **MOTION MADE AT 5:39 BY KELLER SECONDED BY HUNTER** to leave closed session. **Motion passed.**
7. **MOTION MADE BY BLAKELY SECONDED BY KELLER** to accept Lana Walls resignation from custodian position.
8. **MOTION MADE BY BLAKELY SECONDED BY YATES** for Sarah Watkins to take November Vacation time.
9. Communication between the Board and Library Director – John passed on compliments from community. Sarah is closing on her house next month.
10. **MOTION MADE BY HUNTER, SECONDED BY KELLER** to adjourn at 5:44 p.m. **Motion carried.**

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Don Burnett, President

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Misty Yates, Secretary